

# FINANCIAL REPORT NOVEMBER 2025

## 2220 Flathead County Library

Year to Date Elapsed

42%

Notes

	LIBRARY		FY26		Balance	%	FY25		Notes
	REVENUE	Budgeted	NOVEMBER	YTD	to Collect	Collected	NOVEMBER	YTD	
1	REAL PROPERTY TAXES	1,791,151.00	897,078.56	998,130.63	793,020.37	55.73%	891,597.23	1,017,725.98	Real Estate Tax Revenue
2	PERSONAL PROPERTY TAXES	27,293.00	868.01	15,970.99	11,322.01	58.52%	956.15	13,798.31	Personal Property Tax Revenue
3	MV AD VALOREM	1,092.00	0.00	0.00	1,092.00	0.00%	0.00	0.00	Motor Vehicle Tax
4	PEN & INT REAL ESTATE TAX	3,966.00	70.10	4,097.82	(131.82)	103.32%	110.82	2,394.30	Penalty and Interest real estate tax revenue.
5	PEN & INT PERSONAL PROPERTY TAX	196.00	8.30	48.85	147.15	24.92%	12.02	64.31	Penalty and Interest personal property tax revenue.
6	ST ENTITLEMENT SHARE	153,084.00	0.00	38,271.01	114,812.99	25.00%	0.00	38,047.78	Comes from County. 4 annual installments.
7	LIBRARY STATE AID	44,664.00	0.00	44,014.66	649.34	98.55%	44,145.59	44,145.59	
8	TAMARACK FEDERATION DISTRIBUTION	3,895.00	0.00	3,529.18	365.82	90.61%	3,895.21	3,895.21	
9	FEES	7,000.00	537.85	3,782.66	3,217.34	54.04%	474.11	2,653.35	Copy fees
10	COST RECOVERY	16,000.00	1,414.03	7,401.24	8,598.76	46.26%	1,497.30	7,713.89	Lost/Damaged Materials recovery revenue
11	JUROR REIMBURSEMENTS	0.00	0.00	24.00	(24.00)	0.00%	0.00	21.25	McMullin, Desch
12	MISC REVENUE	900.00	0.00	0.00	900.00	0.00%	0.00	0.30	Capital Credit return
13	CREDIT CARD REBATE	1,500.00	0.00	0.00	1,500.00	0.00%	0.00	0.00	Credit card usage annual rebate.
14	INVESTMENT EARNINGS	16,000.00	396.68	5,838.92	10,161.08	36.49%	494.44	4,811.29	County distribution
15	UNREALIZED GAIN (LOSS) ON INVESTMENTS	0.00	0.00	1,107.46	(1,107.46)	0.00%	0.00	7,166.33	
	<b>REVENUE Total</b>	<b>2,066,741.00</b>	<b>900,373.53</b>	<b>1,122,217.42</b>	<b>944,523.58</b>	<b>54.30%</b>	<b>943,182.87</b>	<b>1,142,437.89</b>	

Cash Balance: \$841,962.60

FINANCIAL REPORT NOVEMBER 2025									
2220 Flathead County Library			Year to Date Elapsed 42%						Notes
LIBRARY EXPENSES			FY26				FY25		
	LIBRARY ADMINISTRATION	Budgeted	NOVEMBER	YTD	Balance to Expend	% Expended	NOVEMBER	YTD	
1	SALARIES	1,444,764.56	109,216.36	524,261.27	920,503.29	36.29%	105,703.26	516,925.55	Pay Period #23 & 24
2	OVERTIME	500.00	0.00	23.23	476.77	4.65%	0.00	56.86	Pay Period #23 & 24
3	ACCUM SICK & VACATION	0.00	0.00	11,591.27	(11,591.27)	0.00%	2,293.13	3,423.52	White, Benjamin
4	UNEMPLOYMENT	5,058.43	382.31	1,875.78	3,182.65	37.08%	266.30	1,297.48	Pay Period #23 & 24
5	WORK COMP	11,656.74	784.48	3,687.96	7,968.78	31.64%	829.53	3,993.66	Pay Period #23 & 24
6	SAFETY EQUIPMENT	500.00	0.00	149.83	350.17	29.97%	0.00	1,417.83	Prev: carb. Mono detec.
7	OFFICE SUPPLIES	6,000.00	624.64	2,275.12	3,724.88	37.92%	1,195.95	2,826.62	copy paper, toner, rubber bands, markers, sticky notes, sharpies
8	SMALL ITEM EQUIP	18,000.00	0.00	4,106.49	13,893.51	22.81%	489.42	5,623.26	Cameras, Janitorial cart Prev: Crates, totes, BF sign
9	COMP EQUIP/SFTWR/HDWR	9,500.00	1,583.40	3,356.81	6,143.19	35.33%	1,084.52	6,877.82	2 PC/monitors- BF; 5 privacy screens, desktop- Kal PREV: Desktop self check out- CF, Desktop 2nd perch -Kal
10	JANITORIAL SUPPLIES	6,000.00	256.71	1,290.64	4,709.36	21.51%	293.11	2,666.85	paper towels, soap, TB clean, laundry det., trash liners
11	LIBRARY MATERIALS	225,000.00	12,617.77	88,279.51	136,720.49	39.24%	31,750.75	110,455.19	Mango Languages, Digital Montana Library to Go Materials
12	GAS OIL DIESEL	4,500.00	322.49	850.67	3,649.33	18.90%	371.15	1,562.69	Fuel for County Vehicles
13	MOTOR VEHICLE PARTS	750.00	25.16	222.82	527.18	29.71%	7.99	34.03	Maintenance on vehicles- Transit Van-oil change
14	BUILDING SUPPLIES	2,500.00	267.86	552.28	1,947.72	22.09%	271.11	1,099.17	lightbulbs
15	TIRES, TUBE, CHAINS	1,000.00	0.00	0.00	1,000.00	0.00%	0.00	789.76	Tires for county vehicles-
16	LICENSE/REGISTRATION	50.00	0.00	390.00	(340.00)	780.00%	0.00	0.00	Annual Cert of Inspection - Elevator & Dumb Waiter
17	POSTAGE	19,000.00	665.54	5,691.40	13,308.60	29.95%	1,201.14	3,589.14	Courier, PB, PB Quarterly Lease postage machine
18	BOOKS/CATALOG/BINDING	0.00	9.36	9.36	(9.36)	0.00%	0.00	0.00	Book repair
19	SUBSCRIPTIONS	32,500.00	350.00	33,944.76	(1,444.76)	104.45%	0.00	32,001.58	Access to Book Reviews, Montana Shared Catalog
20	EMPLOYEE TRAINING REGISTRATION	5,000.00	0.00	1,014.90	3,985.10	20.30%	0.00	60.00	Customer service training- 6 Lib. Adv.
21	MEMBERSHIPS	900.00	0.00	135.00	765.00	15.00%	135.00	135.00	BF Chamber annual membership
22	ADVERTISING	0.00	0.00	325.00	(325.00)	0.00%	0.00	0.00	Interlake Job Postings
23	GARBAGE/RECYCLING	0.00	15.82	294.67	(294.67)	0.00%	0.00	149.80	Trash- BF, Landfill runs
24	CELL PHONES/WIRELESS	700.00	71.27	213.39	486.61	30.48%	65.07	195.14	Tech coordinator cell phone.
25	INTERNET	5,760.00	374.67	1,289.99	4,470.01	22.40%	891.04	2,578.96	Internet for library branches
26	PROF SERVICES	71,000.00	6,055.00	28,001.67	42,998.33	39.44%	6,400.50	24,770.50	Security Officer and employee background checks - Prev: Conceptual drawings new library
27	COMP EQUIP MAINT/REPAIR	23,000.00	920.91	6,674.46	16,325.54	29.02%	587.98	2,862.69	Annual Software Mgmt public computers, Storage, photoshop- BF, Website domain, Credit Card Processing Software updates, Firewall software updates, Annual Data hosting service, When to Work

Cash Balance: \$841,962.60

	<b>LIBRARY ADMINISTRATION</b>	<b>Budgeted</b>	<b>NOVEMBER</b>	<b>YTD</b>	<b>Balance to Expend</b>	<b>% Expended</b>	<b>NOVEMBER</b>	<b>YTD</b>	
28	MOTOR VEHICLE REPAIR/MAINT	300.00	0.00	1,120.48	(820.48)	373.49%	0.00	5.75	Towing- Transit van (rods , rotors & throttle; Car washes, tire changes, gen. maintenance
29	OTHER MACH/EQUIP MAINT/REPAIR	100.00	168.45	168.45	(68.45)	168.45%	62.00	62.00	Vacuum maint- Kal; <b>Ongoing:</b> Fire extinguisher annual service- Kal
30	TRAVEL-NON-EMPLOYEE	500.00	0.00	0.00	500.00	0.00%	0.00	0.00	
31	TRAVEL-EMPLOYEE	4,000.00	0.00	924.57	3,075.43	23.11%	0.00	332.96	MSL workshop- Dugan
32	TRAINING -NON-EMPLOYEE	500.00	0.00	0.00	500.00	0.00%	0.00	0.00	
33	CONTRACTED SERV	18,500.00	2,914.37	7,352.09	11,147.91	39.74%	2,667.17	6,897.84	Unique Mgmt, Maintenance Service Contract- Pinion - toner contract
34	INSURANCE	14,500.00	0.00	0.00	14,500.00	0.00%	13,500.00	13,500.00	
35	RENTALS	500.00	196.00	196.00	304.00	39.20%	196.00	196.00	City Vehicle Parking
36	TAXES/SPECIAL ASSESSMENT	240.00	0.00	0.00	240.00	0.00%	0.00	0.00	property tax-BF
37	CREDIT CARD CHARGES	1,400.00	143.48	668.16	731.84	47.73%	160.18	716.16	CC charges
38	IN HOUSE MATERIALS PROCESS.	1,500.00	613.09	1,072.18	427.82	71.48%	0.00	173.02	In house processing supplies
39	PRE-PROCESSING FEES	35,000.00	904.07	4,677.98	30,322.02	13.37%	6,116.57	12,459.75	Pre Processed materials cost
	<b>LIBRARY FACILITIES</b>								
40	ELECTRIC	23,000.00	1,860.50	5,463.30	17,536.70	23.75%	2,108.45	6,599.67	Electricity for Kalispell - \$1,694.36 and Bigfork- \$166.14
41	WATER	5,000.00	166.09	499.99	4,500.01	10.00%	133.30	493.32	fire line monthly cost Kalispell \$, BF water & Sewer mthly \$, Shared utility water cost with KPS
42	GAS/HEATING	10,500.00	0.00	0.00	10,500.00	0.00%	0.00	0.00	KAL-shared utility gas cost with KPS
43	OTHER MACH EQUIP/MAINT REPAIR	500.00	0.00	0.00	500.00	0.00%	0.00	0.00	
44	GROUNDS MAINTENANCE SUPPLIES	2,500.00	1,475.00	1,475.00	1,025.00	59.00%	135.00	1,109.50	Sprinkler winterization, mowing, trimming- BF, Seasonal Debris cleaning, Snowplowing and sidewalk maint. - BF
45	BLDG REPAIR MAINT	18,000.00	4,938.43	25,987.86	(7,987.86)	144.38%	1,904.25	9,431.34	<b>Otis- replaced board/door switch \$2,731, Signage for front of Kal , Installed covers on elec. panel, thermostat issues-BF; PREV: Kal- entry mats- ongoing, Replaced 2 glass globes entry, HVAC feeder tank-Kal, compressor failure- CF, Carpet cleaning all floors-PREV;; elevator starter Installation-Otis- \$7,800, Chiller Insptection,</b>
46	PLBG HTG ELEC REPAIR	0.00	0.00	901.00	(901.00)	0.00%			Toilet rebuild and installation.
47	CONTRACTED SERV	22,000.00	3,209.50	4,928.00	17,072.00	22.40%	0.00	2,117.52	\$2,460, Planned Heat Maintenance Temp Right BF- \$749.50: <b>PREV:</b> KAL- \$990.75
48	TRANSFER TO CIP	16,289.00	0.00	0.00	16,289.00	0.00%	0.00	0.00	
	<b>EXPENDITURE TOTAL</b>	<b>2,068,468.73</b>	<b>151,132.73</b>	<b>775,943.34</b>	<b>1,292,525.39</b>	<b>37.51%</b>	<b>187,524.42</b>	<b>794,810.37</b>	

Cash Balance:  
\$253,720.52

	FINANCIAL REPORT NOVEMBER 2025		FY26 YTD Elapsed 42%						
			FY26				FY25		
	4020 Lib. Depreciation	Budgeted	NOVEMBER	YTD	Balance to collect	% Collected	NOV	YTD	Notes
	REVENUE								
1	CREDIT CARD REBATE	20.00	0.00	0.00	20.00	0%	0.00	0.00	
2	UNREALIZED GAIN (LOSS) ON INVESTMENT	0.00	0.00	472.93	(472.93)	0%	0.00	2,995.01	
3	DONATIONS	300.00	0.00	0.00	300.00	0%	0.00	3,000,000.00	
4	INVESTMENT EARNINGS/GOVERNMENTAL TRANSFER IN FROM OPERATING BUDGET	8,500.00	1,016.51	3,546.87	4,953.13	42%	987.71	3,922.47	Investment Distribution
5	FOR CIP PROJECTS	16,289.00	0.00	0.00	16,289.00	0.00%	0.00	0.00	Transfer in from CIP Projects
	REVENUE Total	25,109.00	1,016.51	4,019.80	21,089.20	16.01%	987.71	3,006,917.48	
		Budgeted	NOVEMBER	YTD	Balance to expend	% Expended	NOV	YTD	
	EXPENDITURES								
6	CAPITAL OUTLAY BLDG	0.00	0.00	0.00	0.00	0.0%	0.00	3,006,650.00	
7	TRANSFER TO FUND CIP	0.00	0.00	0.00	0.00	0.0%	0.00	0.00	
	EXPENDITURES Total	0.00	0.00	0.00	0.00	0.00%	0.00	3,006,650.00	

Cash Balance: \$94,525.42

	A	B	C	D	E	F	G	H	I	J
1		FINANCIAL REPORT NOVEMBER 2025								
2										
3		7055 Library Gifts	Budgeted	NOV	YTD	Balance to Collect	% Collected	NOV	YTD	Notes
4		REVENUE								
5	1	DONATIONS	2,000.00	225.33	1,166.73	833.27	58.34%	113.41	521.86	Donations received at library
6	2	FUND RAISING RETAIL	250.00	48.00	192.00	58.00	76.80%	0.00	81.00	Revenue from branded items sold at desk.
7	3	INVESTMENT EARNINGS GOVERNMENTAL	2,000.00	370.78	1,305.20	694.80	65.26%	240.28	922.72	Totals come from the county
8	4	UNREALIZED GAIN(LOSS) ON INVESTMENTS	0.00	0.00	150.15	(150.15)	0.00%	0.00	640.86	
9	5	FRIENDS DONATIONS	11,000.00	0.00	17,000.00	(6,000.00)	154.55%	12,000.00	12,000.00	Annual friends donation
10	6	FOUNDATION DONATIONS	35,000.00	8,000.00	17,573.00	17,427.00	50.21%	0.00	10,000.00	Quarterly Foundation
11		REVENUE TOTAL	50,250.00	8,644.11	37,387.08	12,862.92	74.40%	12,353.69	24,166.44	Donation/Hotspot funding
12			Budgeted	NOV	YTD	Balance to Expend	% Expended	NOV	YTD	
13		EXPENDITURE								
14		FRIENDS DONATIONS FUND SPENDING								
15	7	SMALL ITEM EQUIPMENT	3,000.00	119.99	239.98	2,760.02	8.00%	0.00	1,381.91	stand up desk
16	8	PROGRAMMING SUPPLIES FRIENDS	8,000.00	214.66	919.76	7,080.24	11.50%	375.21	1,317.05	Children's Program Ed. Supplies
17	9	MEMBERSHIPS/FRIENDS	1,000.00	0.00	180.00	820.00	18.00%	60.00	180.00	
18	10	BUILDING SUPPLIES	0.00	806.16	806.16	(806.16)	0.00%			sheet metal/hinges - book drop
19		FOUNDATION DONATIONS FUND SPENDING								
20	11	SMALL ITEM EQUIPMENT	5,000.00	1,103.87	1,471.84	3,528.16	29.44%	272.46	411.45	Chair- CF perch, buttom maker
21	12	COMP EQUIP/SFTWR/HDWR	0.00	0.00	9,472.00	(9,472.00)	0.00%			maching, magnifier lamps
22	13	PROGRAMMING SUPPLIES FOUNDATION	10,000.00	1,550.36	3,759.95	6,240.05	37.60%	300.34	1,294.27	3 AWE computers
23	14	BUILDING SUPPLIES	0.00	0.00	886.98	(886.98)	0.00%			Teen Program Educ. Supplies
24	15	TRAINING SUPPLIES/FOOD/FOUNDATION	500.00	0.00	0.00	500.00	0.00%	0.00	0.00	Relief maps, Flathead lake map
25	16	PRINTING/DUPLICATING/ENGRAVING/EMBROIDE	200.00	0.00	65.99	134.01	33.00%	11.70	71.08	BF- parking lot sandwich board
26	17	EMPLOYEE TRAINING REGISTRATION/FOUND.	350.00	16.00	66.00	284.00	18.86%	60.00	60.00	signage
27	18	ADVERTISING/FOUNDATION	3,000.00	304.06	1,280.78	1,719.22	42.69%	162.54	529.54	CF chamber- Camarillo
28	19	INTERNET	0.00	0.00	1,573.00	(1,573.00)	0.00%	0.00	0.00	Social media/interlake advertising
29	20	PROMOTION	3,000.00	653.05	653.05	2,346.95	21.77%	0.00	502.15	Hotspots-11
30	21	COMP EQUIP MAINT/REPAIR/SUPPORT	500.00	0.00	0.00	500.00	0.00%	0.00	0.00	Book bags, 25 flash drives
31	22	TRAVEL EMPLOYEE/FOUNDATION	2,000.00	0.00	0.00	2,000.00	0.00%	0.00	0.00	
32	23	CONTRACTED SERVICES	1,000.00	27.93	140.72	859.28	14.07%	56.93	112.79	Apple/Canva/Dropbox
33	24	BUILDING REPAIR MAINT	1,000.00	0.00	0.00	1,000.00	0.00%	0.00	0.00	
34	25	CREDIT CARD CHARGES	0.00	9.99	9.99	(9.99)	0.00%			
35		EXPENDITURE TOTAL	38,550.00	4,806.07	21,526.20	17,023.80	55.84%	1,299.18	5,860.24	
36										
37										
38										
39										